

Safeguarding Vulnerable Adults Policy

1. Introduction

The Royal Drawing School is committed to keeping all adults taking part in its activities safe from harm. Where 'vulnerable adults' are accessing our programmes then additional care will be taken to ensure that they are recognised and kept safe.

Safeguarding is about protecting vulnerable people who may be at higher risk of abuse. These people may be at risk of abuse or neglect due to the actions (or lack of action) of another person. In these cases, the School has to work together with public services to identify people at risk, and put steps in place to help prevent abuse or neglect.

2. We do this by:

- Valuing, listening to and respecting vulnerable adults.
- Following safe recruitment procedures for all staff, self-employed tutors and artist models working with vulnerable adults.
- Ensuring everyone working with vulnerable adults receives this policy and ongoing support and supervision.
- Ensuring that safeguarding and promoting the welfare of vulnerable adults is embedded in our contract through the training and activities we provide for staff.
- Publishing our Vulnerable Adults Policy online and circulating it to everyone to whom it applies.
- Ensuring designated safeguarding persons stay up to date with current best safeguarding practice and advice from relevant external agencies.
- The School will ensure that staff who will work alone with vulnerable adults will have a DBS Check.
- If the School dismisses a member of staff because they have harmed a vulnerable adult, the School will inform the Independent Safeguarding Authority.

3. Defining Vulnerability

3.1 Who are vulnerable adults?

A person who is or may be in need of community care services by reason of disability, age or illness; and is unable to take care of themselves without help and may therefore be unable to protect themselves from harm or exploitation.

An adult is considered 'vulnerable' if they are less able to care for themselves or protect themselves from exploitation. For example, a person with mobility problems, disability, mental health difficulties, learning difficulties, or receiving a health, personal or social care service from a professional.

The School encounters a relatively small number of adults on their public programmes and academic courses who fall into the 'vulnerable adult' category.

Examples of vulnerable adults:

- An elderly person who requires help with their physical care
- A person suffering from dementia
- A person with a disability that requires the help of a carer
- A person with a learning disability that makes independent living difficult

4. REPORTING ALLEGATIONS AND CONCERNS

4.1 What to do in the event of suspected abuse?

Any allegation or suspicion of abuse must be reported immediately to the Designated Safeguarding Adults persons listed below. The School will then take appropriate steps to help prevent abuse or neglect.

Some types of abuse are illegal, and in these cases adults who lack capacity are protected by the same law as everyone else.

If the School, or anyone who works for the School, suspects that a crime against a vulnerable adult has taken place, we will refer the matter to the police – as we would for any other persons under our employ or in our programmes.

If an incident of abuse is thought to be a criminal offence, the School will refer it to the police.

Examples of actions that may be criminal include:

- physical assault
- psychological assault
- sexual assault and rape
- theft
- fraud or other forms of financial exploitation, and
- forms of discrimination on the grounds of protected characteristics.

Because deciding whether a case should be referred to the police is not always clear, decisions to involve the police will be taken by the Designated Safeguarding Adults persons listed below on behalf of the School.

Reporting procedures are outlined in the diagram at the end of this document.

5. DESIGNATED VULNERABLE ADULTS PERSONS

- *Academic programme student, tutor, model:* Jeeti Singh, Head of Public Education and Safeguarding
- *Member of staff:* Harry Parker, Director

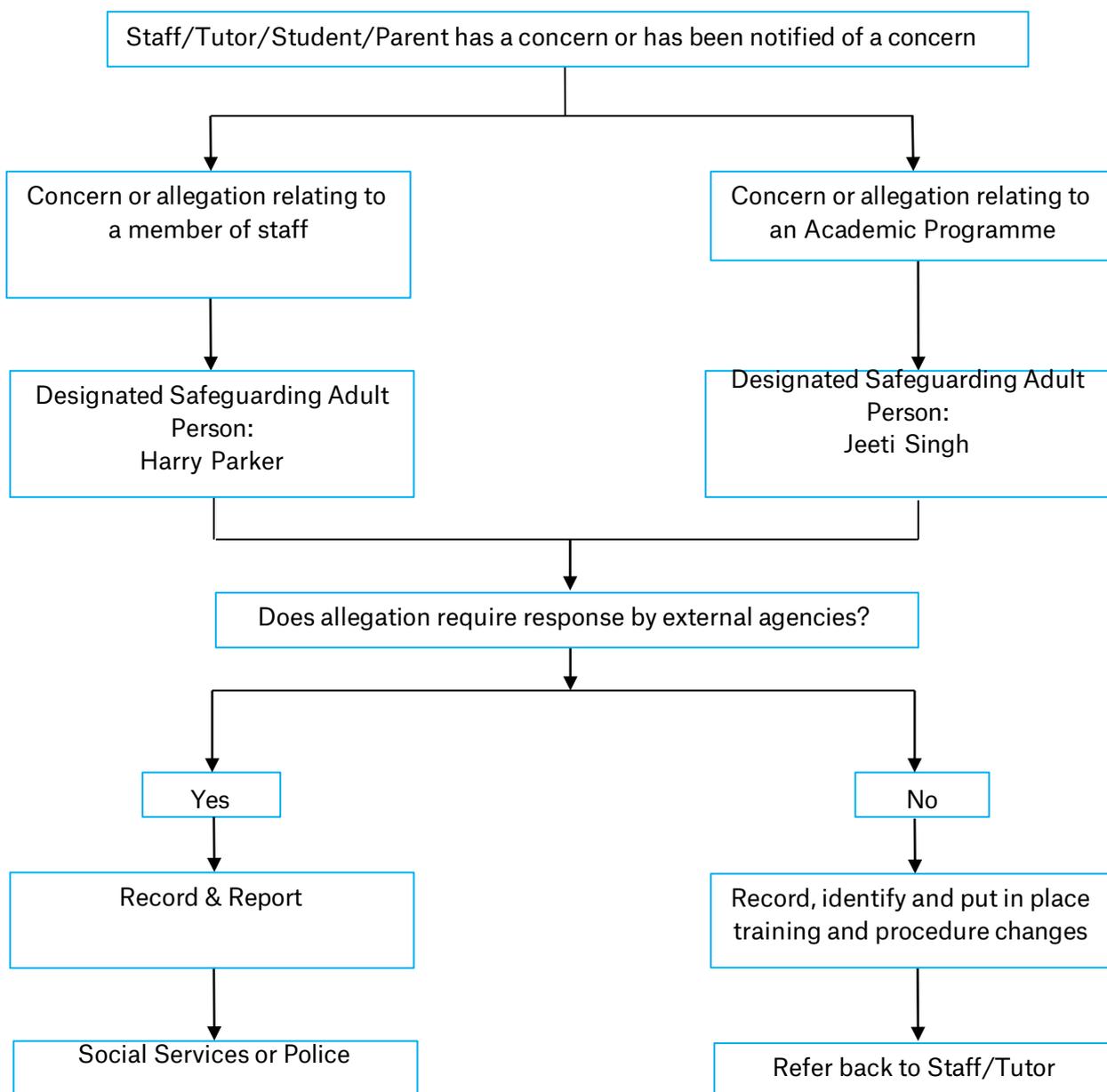
6. WITNESSING ABUSE

6.1 What to do if you witness a vulnerable adult being abused?

Take the following steps if you witness an abuse or to report an abuse:

- Make sure that the person is safe
- Listen calmly to the person
- Talk reassuringly to the person
- Explain that you must inform your senior staff
- Tell them that with their consent they can get help and support
- Make an accurate report using the person's own words
- Describe the circumstances in which it occurred
- Keep person informed of all follow-on proceedings

7. REPORTING PROCEDURES



8. KEY CONTACTS

8.1 The School's Dedicated Vulnerable Adults Persons

- Academic Programme student, tutor, model:
Jeeti Singh
Email: jeeti.singh@royaldrawingschool.org
Tel: 020 7613 8529
- If the report concerns a member of staff:
Harry Parker

Email: harry.parker@royaldrawingschool.org
Tel: 020 7613 8524

8.2 Social Services

Important Local Contact Numbers for vulnerable calls.

A vulnerable adult with a care plan may be able to provide contact details for their team. If not, below are the numbers for the Hackney based teams who may re-direct you to the relevant local authority.

- Hackney Safeguarding Adults Team
Tel: 020 8356 5782

- Hackney Council Out of Hours Team
Tel: 020 8356 2300

8.3 Police

In an emergency, call 999

To make a report that is not an emergency, dial 111

8.4 Stop Hate UK

Tel: (24 Hour Freephone) 0800 138 1625